



Illinois Mental Health Counselors

a state branch of the American Mental Health Counselors Association

a division of the
Illinois Counseling Association

EXHIBITOR AGREEMENT IMHCA ANNUAL CONFERENCE: MARCH 8-9-10, 2019

Hyatt Regency
1400 Corporetum Dr.
Lisle, IL 60532

Space Limited: First Come First Serve Basis

Representative Name: _____ Title: _____

Exhibitor Company: _____

Address: _____ City: _____ St. _____ Zip _____

Which days of the Conference will you be attending? _____

Electrical Needs? _____

Daytime Phone: _____ OtherPhone: _____

Email _____ New Exhibitor? Yes No

EXHIBIT SPACE:

We request exhibit space at Hyatt Regency Lisle designated for the purpose of displaying our materials, products, supplies and/or information during the 2019 IMHCA Annual Conference. We agree to pay \$300 per space. Payment may be made by check or credit card. IMHCA Tax I.D.#27-4540336. Payment can be done online at imhca.org. Registration includes one skirted table with two chairs. Confirmation of space will be given upon receipt of payment. As exhibitors, we will not reassign or sublet our space. IMHCA reserves the right, at any time, prior to or during the conference and at its sole discretion, to decline to provide space to an Exhibitor for any reason.

EXHIBITS:

We will set-up our exhibit in the space allotted. We will remove our exhibit by 4:00pm on Sunday, March 10, 2019 and we will leave the space free from all debris. Nothing will be posted, tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or furniture. Our occupancy of the space allotted will be subject to all rules and regulations of the property and all rules and regulations adopted by IMHCA.

EXHIBITOR WARRANTIES:

We agree to protect, save, and keep the Illinois Mental Health Counselors forever harmless from any damages imposed for violation of any law or ordinance whether occasioned by the negligence of us, the exhibitor, or those holding under the agreement between the Illinois Mental Health Counselors regarding the exhibit and premises. And further, we will at all times protect, indemnify, save and keep harmless the Illinois Mental Health Counselors and/or the Hyatt Regency Lisle against and from any and all loss, cost damage, liability or expense arising from any accident or other occurrence to anyone including us, the exhibitor, our agents, employees, and business invitees which arises from our occupancy and use of premises.

CANCELLATION:

We may cancel this agreement for exhibit space in writing postmarked on or before February 20, 2019 and can receive a refund, less \$20 administration fee. NO REFUND will be made for cancelled agreements after that date.

P.O. Box 706, DeKalb, Illinois 60115

Phone (815) 787-0515 · fax (815) 787-0505 · email myimhca@gmail.com · website www.imhca.org